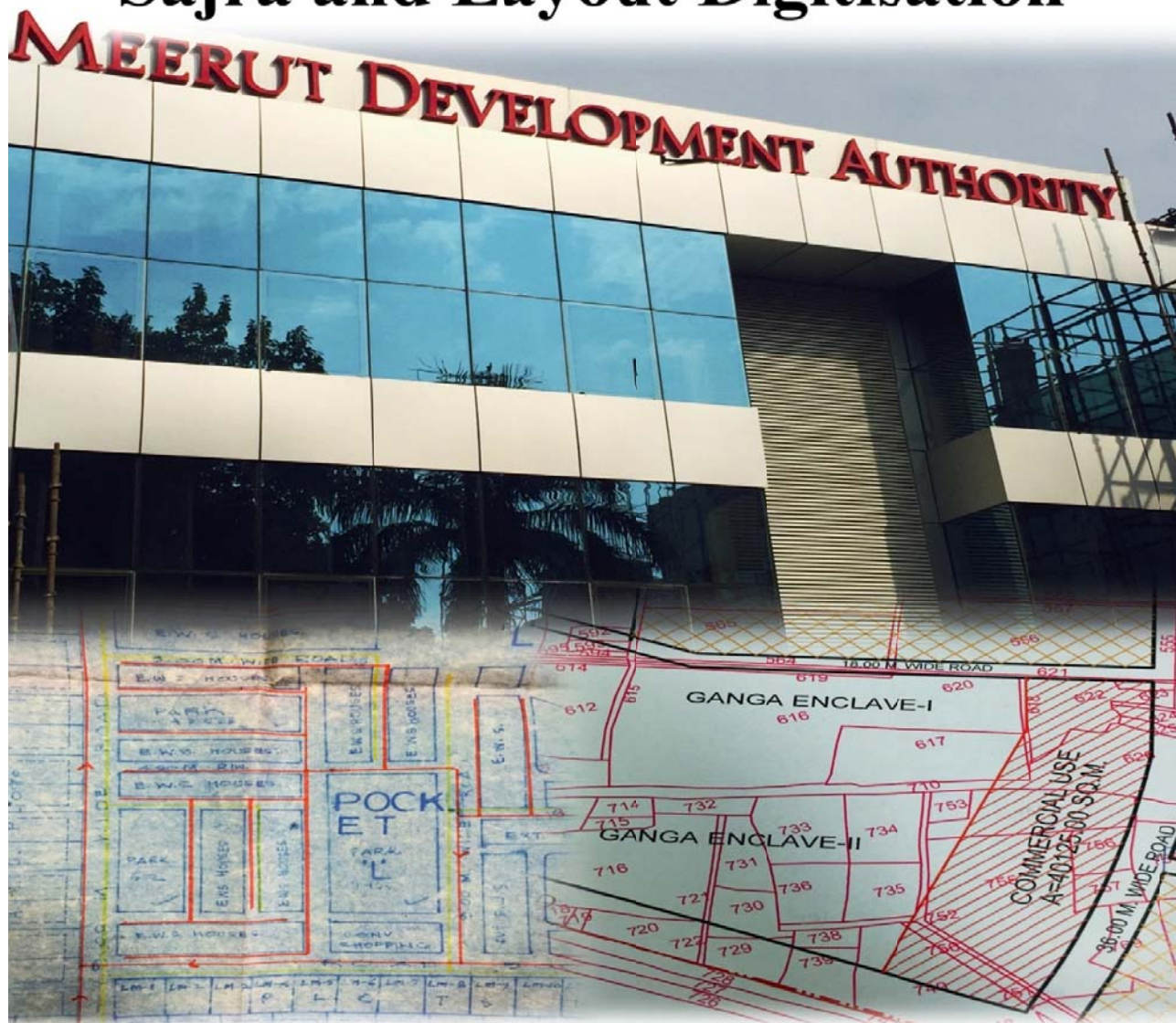


Bid Document

Expression of Interest (E.O.I) for works of “Sajra and Layout Digitisation”



Cost of the Bid Document: - . 10,000/-
Last Date of Submission:- 21-02-2015

MEERUT DEVELOPMENT AUTHORITY MEERUT
East Kachri road apposite police line, Meerut, Uttar Pradesh, 250001

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Sajra and Layout Digitisation:

1. BACKGROUND:

MDA has 192 villages covering an area of about 534 sq. km. including the major towns like Abdullapur, Kaseru Khera, Bakser, Rithani, Nagla tashi, kashipur etc. Meerut the master Plans have been prepared for all the towns qualifies for this purpose. One of the prime tasks of authority is to control the developmental activities within the ambience of this Master Plans. The private building plans are sanctioned by the authority under prevailing building bye-laws/rules/regulations. The location of these plans over Master Plans and its position on Sajra plans are often found highly subjective which causes problems of integration at later stage.

The authority also carries-out the development works for residential schemes and infrastructure facilities in the entire DA. Authority acquires the land for this purpose and plans the schemes over it. Over a longer period it becomes very difficult to keep track of the acquired land and developed land. The records of acquired/purchased lands and the all lay-out plans are prepared manually on the traditional ways by draftsman. Any modification in these plans or the retrieval of associated old land records is lengthy process which some time does not produce accurate results in terms of area, location and its relation with ownerships. The ownership here referred to both the original owners from whom the land had been acquired /purchased and the owners to whom the developed land have been allotted.

At the time of acquisition, the authority requires longer time to prepare the necessary documentation due to the traditional ways of drafting and storage of data, which causes delays and some time the viability of the project gets affected because of it. Gathering necessary information for specialised schemes/projects is important which should be readily available with the authority.

MDA is developing many advance IT sector modules of various activities which requires most information in digital formats for the proper integration to get the ultimate results.

2. PURPOSE:

In above background it is necessary to superimpose the layout on sajra and digitise all sajra maps within the development area with affiliated information of each khasra nos i.e total area of khasra, acquired area of khasra, total no. of plots generated in the khasra and the area of particular khasra in generated plots. if there is more than one khasra involved single plot, then give the details of each khasra with apportioned area therein, using GIS technology for quick retrieval of information and digitisation of all lay-out plans implemented by MDA till date. This digitisation will be helpful to maintain the accurate record of purchased/acquired land and the developed properties. This digitisation of sajra plans with associated information as attribute data will also help in the formulation of new schemes/projects and the planning of the area.

3. THE PROJECT BRIEF:

- a) Keeping in view above requirements, the Meerut Development Authority intends to digitise the sajra plans under the Meerut Development Area with all information related to khasara nos. on GIS platform. The digitisation also includes the lay-out and building plans of MDA's schemes/projects. These lay-out and building plans, after digitisation are required to be superimposed on the digitised sajra plans. The complete work should be able to find the gaps between purchased/acquired property and the actual land in possession of MDA. It should also highlight the un-utilised properties of MDA.
- b) With above intension the financial offers are invited from the qualified firms/companies. The works will be allotted on the bases of lowest quoted rate for each category approved by MDA. The details of these categories are mentioned below. As an incentive, the bidder quoted lowest rate will be given the choice of selecting area in the first allotment of work from the priority areas.
- c) The proposed work is sub-divided into two categories on the basis of activities to be carried-out. The details of these categories are mentioned below:

Category-1:

- (i) This includes the Digitisation of allotted Sajra plans and joining of digitised sajra plans in to a cluster with all information related to khasara nos. in each Sajra plan (all ownership details, financial details regarding sale-purchase, present use of land, area details, etc.) in GIS platform etc.
- (ii) The selected firm/company shall be provided with the hard copies of Sajra plans which shall be scanned and immediately returned to the office. The digitised sajra may require field observation/survey by the firm/company for accuracy verifications.

Category-2:

- (i) This includes all the works mentioned in Category-1 above. Apart from it under this category, the firm/company is required to digitise the Lay-out or/and building plans of MDA's schemes. The accuracy of the digitised plans shall be at the scale of 1:100. This digitisation shall also include all the details mentioned in the approved plans of MDA. The symbology should be similar to the prevailing Master Plan of the area with further detailing as directed by the MDA.
- (ii) The digitised Lay-out or/and building plans are to be superimposed over the cluster of digitised Sajra plans.
- (iii) The selected firm/company shall be provided with the hard copies of Lay-out or/and building plans of MDA's schemes which shall be scanned and immediately returned to the office.
- (iv) The digitised Lay-out or/and building plans may require field observation/survey by the firm/company for current use of each unit in the plan and accuracy verifications. Any deviation in the plan and the ground

reality shall be highlighted in the digitise format and an inventory of such deviations has to be produced as text list indicating all necessary details of deviations.

4. DELIVERABLES:

For Category-1:

- a) Five hard copy prints of each digitised Sajra plan (equal to sajra plan scale) and five hard copy prints of digitised sajra plans cluster (on workable scale).
- b) Two hard copies of all khasara related data stored as attributes in the GIS platform.
- c) The soft copy of digitised sajra plans cluster in GIS platform and one copy in pdf/jpeg format.
- d) One copy of each digitised Sajra plan in pdf/jpeg format.

For Category-2:

- a) Five hard copy prints of each digitised Sajra plan (equal to sajra plan scale) and five hard copy prints of digitised sajra plans cluster (on workable scale).
- b) Two hard copies of all khasara related data stored as attributes in the GIS platform.
- c) The soft copy of digitised sajra plans cluster with superimposed lay-out and/or building plan on and/or sector/pocket of schemes different layers in GIS platform and one copy in pdf/jpeg format.
- d) One copy of each digitised Sajra plan in pdf/jpeg format.
- e) Two hard copy prints of each digitised lay-out and/or building plan.
- f) One copy of each digitised lay-out and/or building plan in pdf/jpeg format.
- g) Five hard copy prints of digitised lay-out and/or building plan superimposed over digitised Sajra plan cluster.

5. TIME FRAME FOR THE DELIVERABLES:

Sl.No.	Deliverable	Time from LoA
1.	Category-1: for 10 sajra plans	8 weeks
2.	Category-2: for 10 sajra plans and lay-out and/or building plan	16 weeks

6. QUALIFICATION OF CONSULTANT:

Bidders having following qualifications are eligible for participating in the bid competition:

- a) The applicant should be a firm or legal entity registered under Companies Act, Societies or any other law and should have been in operations in India for at least 10 years with the proof of incorporation/commencement of business.
- b) The Firm should have been working in the field of GIS mapping for more than 5 years.
- c) Average annual turnover of the Consultancy Firm for the last three financial should be equal to or greater than 50.00 (fifty) corer with minimum of . 15 Corers in each year.
- d) The bidder should have implemented at least two similar Sajra digitisation related projects in India with quantity greater then 100 Sajra maps for each of these projects.
- e) The bidder should have implemented at least on similar Sajra digitisation related project in any development authority for the state of Uttar Pradesh.
- f) No Consortium bidding is allowed.
- g) The bidder must enclose PAN card details, Income Tax details, Company Registration certificates.
- h) Bidders declared blacklisted/ineligible by any State/ Central Government or PSU due to corrupt, fraudulent or any other unethical business practices as on date of bid submission shall not be eligible.
- i) The bidder must possess ISO Certification.
- j) Date and place of signing;
- k) Purpose of Consortium (must include the details of services for which the Consortium has been invited to bid).

- l) A clear and definite description of the proposed administrative arrangements for the management and execution of the assignment.
- m) An undertaking that the firms are jointly and severally liable to the MDA for the performance of the services and,
- n) The authorized representative of the Consortium;
- o) The duties, responsibilities and powers of the Lead Partner shall be specifically included in the MoU/Agreement. It is expected that the lead partner would be authorized to meet liabilities and to receive instructions and payments for and on behalf of the Consortium.
- p) The Consortium will be required to submit its MoU/Agreement along with their bids, however if MDA seeks any modification in the MoU/Agreement, the Consortium shall incorporate the same accordingly.

7. UNDERTAKING BY CONSULTANT:

The Consultant shall furnish the Undertaking as under as a part of the proposal, on its official letter head duly signed with proper seal. It is to be attached with technical bid.

'UNDERTAKING'

"We certify that there has been no conviction by a Court of Law or indictment/adverse order by a regulatory authority for a grave offence against us or any of our sister concern. It is further certified that there is no investigation pending against us or our sister concern or the CEO, Directors / Managers / Employees of our concern or of our sister concern. It is certified that no conflict of interest exists as on date and in future if such a conflict of interest arises we will intimate the Authority of the same".

Date :.....

Place :.....

Signature & Seal of Consultant

8. SUBMISSION OF PROPOSAL:

Consultants may submit their offers on the prescribed format given at Format-1 to the Vice-Chairman, Meerut Development Authority on any working day up to dated

Offers should be submitted under a sealed cover containing the following four separate sealed envelopes super scribed with "A", "B" and "C" :-

- a) Envelope "A" shall contain the demand draft/receipt of .10,000/- (.Ten thousand only) as cost of Bid document, and .2,00,000/- (Rupees Two lacs only) as Earnest Money Deposit in shape of Demand Draft of any scheduled bank drawn in favour of Meerut Development Authority payable at Meerut for each part separately. The earnest money shall be refunded after approval of the developed and customized system/s by the Committee.
- b) Envelope "B" shall contain the eligibility details (as mentioned in Clause-6 above).
- c) Bid Parameters Envelope "C" shall contain the financial offers on the prescribed format given at Format-4 quoting the price for Category-1 or/and Category-2 both in words and figures. In case of conflict between the figures and words the latter shall prevail.

9. COMMITTEE FOR SELECTION OF CONSULTANT :

Envelope-"A", Envelope-"B" will be opened on 24-02-2015 at 4.00PM in the meeting hall of MDA by a **Committee constituted at MDA level** which includes Secretary (Chairman), Chief Engineer (Member), Chief Town Planer (Member), Finance Controller (Member), Tehsildar (Member), Executive Engineer (Member & Coordinator), and Computer programmer (Member).

10. OPENING OF OFFERS:

- a) Envelope super scribed with "A" shall be opened by Committee on the - -----to verify the payment receipt/demand draft of Bid document cost and Earnest money.
- b) Envelope super scribed with "B" shall be opened by Committee on ----- immediately after the opening of envelop "A" in case of those proposals where requisite cost of Bid document, Processing fee and Earnest money have been submitted. The consultant having all qualifications/requirements as mentioned in Clause-5 shall be short listed and entitled for consideration of financial offer.
- c) The Envelope "C" (Financial Offer) of short listed Consultants shall be opened by Committee on the prescribed date and time which will be declared on or intimated after the opening of envelop "B" on 24-02-2015. The date and time shall also be intimated to the short listed consultants through e-mail. The Consultants or their authorized representative can be presented at the time of opening of the offers.
- d) The financial offers submitted by the Consultants shall be valid for 90 days.

- e) Earnest Money shall be refunded to the Consultant without any interest within one month after the final approval of deliverables of Sajra and lay-out Digitization works by the Committee.
- f) The assignment of works to other technically qualified bidders shall be commenced after the completion of all necessary formalities with the lowest bidder for the commencement of proposed work.
- g) The allotment of works on the basis of lowest accepted/approved rates, to the remaining technically qualified bidders is the sole right of Vice Chairman of the Authority, whose decision will be final and binding.

11. PERFORMANCE SECURITY:

The successful bidder shall have to submit a performance security equivalent to 5% of the total consultancy fee in shape of bank guarantee. The performance security will be release within one month of the time of final payment of the assigned work.

12. LOCAL OFFICE

Consultant shall have to establish its local office in **Meerut** headed by a senior officer of the firm/company.

13. PENALTY FOR DELAY:

If progress of the assignment is not as per the agreed milestones, the consultant shall be liable to pay 10% of the quoted fee as penalty up to one week beyond the milestones fixed and in the case of delay of two weeks or more beyond the mile stone fixed the penalty will be 20% of the quoted fee. In case of dispute, the matter will be referred to Vice Chairman, whose decision will be final and binding.

14. AGREEMENT:

Selected Consultant shall be required to execute an agreement with Meerut Development Authority within a week of issuing of selection/approval letter.

15. PAYMENT SCHEDULE:

No advance payment shall be made. The time frame for the deliverables is mentioned in Clause-5 of the document. The detail of payment schedule is given below:

For Category-1

Stage	Percentage of Total Approved Tender Amount	Deliverable Details
1.	45%	Shall be released in 30 days after the submission of digitized Sajra plan cluster both in hard copies and soft copies as mentioned in the deliverables.
2.	45%	Shall be released in 30 days after the verification of the Deliverables to the satisfaction of Authority

		(maximum 2 months from final submission of all deliverables)
3.	10%	Shall be released after one year from final approval of all deliverables

For Category-2

Stage	Percentage of Total Approved Tender Amount	Deliverable Details
1.	30%	Shall be released in 30 days after the submission of digitized Sajra plan cluster both in hard copies and soft copies as mentioned in the deliverables.
2.	30%	Shall be released in 30 days after the final submission of digitized Lay-out/building plan superimposed over digitized Sajra plan cluster in hard copies and soft copies as mentioned in the deliverables.
3.	30%	Shall be released in 30 days after the verification of the Deliverables to the satisfaction of Authority (maximum 2 months from final submission of all deliverables)
4.	10%	Shall be released after one year from final approval of all deliverables.

16. TERMS & CONDITIONS:

- a) All the works as mentioned are to be completed within the prescribed time from the date of issue of LOA. This time limit may be extended on the basis of reasonable grounds of delay accepted to the M.D.A office.
- b) Company/applicant will create Data structures/Tables to enable Meerut Development Authority whenever required. The Works not found up to the specification/requirement shall be rejected and shall have to be submitted after required correction.
- c) The entire works accomplished under this project shall be the sole property of MDA.
- d) The selected Company/applicant will not keep data of any kind used or developed in this project. The company has to ensure MDA through necessary means in this regard.
- e) The rates are to be quoted inclusive of all taxes and duties whatever and wherever applicable.

- f) The selected consultant has to bear the cost of all the necessary equipments, machineries, software, etc. required to accomplish all tasks under this project.
- g) It is suggested that Company/applicant should have its own assessment of work after making a site visit and may have a fair idea of hindrances and site conditions before quoting its rates.
- h) The work shall be executed according to the specification and good standard of practice necessary to fulfil the objective of the work strictly in accordance with the instructions and satisfaction of the M.D.A
- i) Authority will not provide any boarding/loading facility to any officials/professional of the company/applicant whoever required by the Meerut Development Authority.
- j) Company/applicant has to return back all Maps, Documents and Data in original and their all copies provided to the company or its representatives/applicant by the Development Authority or by any other office for the purpose of this project. This data or maps cannot be utilized by the company in any manner whatsoever without prior permission of the Vice Chairman, MDA.
- k) In the event of any dispute, the courts at Meerut will have exclusive Jurisdiction and no suit shall lie in any other court outside Meerut district.
- l) No claim for extra payment shall be entertained on account of delay.
- m) Company/applicant will use data provided by the Meerut Development Authority or any other department only for the preparation of this assignment and in no condition, any data related to this project will be used by the Company/applicant for any other work and any other client of the Company/applicant.
- n) Company/applicant will assist guide M.D.A for updating the records, if required, up to 6 months of completion of this assignment without any additional charges.
- o) The Company/applicant will have to deposit 5% amount of estimated cost of project work as security money in advance in the form of FDR or NSC pledged in the name of V.C. M.D.A at the time the final payment of the assigned work.
- p) The Vice Chairman, Meerut Development Authority reserves the right to reject any or all bids or annul the process without assigning any reason thereof as well as the right to add/delete/modify any one or more of the terms and conditions.

- q) Company or its professionals/applicants will work in close coordination with I.T. team of M.D.A for completion of the proposed work. If the Company/applicant fails to complete the work in the stipulated time, the total amount deposited as security will be forfeited in favour of the Vice Chairman M.D.A and the rest of the work will be got completed by any other competent agency at the cost of the Company/applicant and any extra expenditure incurred shall be recovered from the Company/applicant as per provisions of section 40 of U.P. Urban Planning & Development Act. 1973.
- r) The Bid should be unconditional.
- s) For further clarification, the interested consultancy agencies/firms may contact at the following address:-

Mr. K.K. Gautam

(Town planner)

Phone No. 07500161161

Email.tpgautam.ada@gmail.com

Mr. Shabih Haider

(Executive Engineer)

Phone No. 9412784155

Email.hydersayn@gmail.com

Meerut Development Authority can also send e-mail

17. ABBREVIATIONS:

- a. **Authority** : Means Meerut Development Authority Meerut
- b. **DA** : Means Meerut Development Area under Meerut Development Authority
- c. **MDA** : Means Meerut Development Authority
- d. **Board** : Means Board of Meerut Development Authority
- e. **Committee** : Means a Committee constituted at MDA level for selection of consultant and to evaluate and approve the accomplished task as and when required.
- f. **VC** : Means Vice Chairman of the Authority.
- g. **LoA** : Means MDA's Letter of acceptance (Work Order)
- h. **LB** : Local Body (Municipality)

2. IMPORTANT DATES:

Issue of Bid Document	From -----
Submission of Offers	Up to 1600 hrs. on -----
Opening of Eligibility Bids (Envelop "A" & "B")	At 16:00 hrs. on -----
Opening of Financial Bid (Envelop "C")	Will be intimated to short-listed firms/companies separately

Note: If any of the dates mentioned above coincides with the public holiday, the next working day shall be treated as the due date for the event.

FORMAT - 1**CHECK LIST**

The participating consultants are advised to strictly follow all the instructions of bid document while submitting the “offer”. For the convenience, following documents duly attested must be attached in the offer:

Envelop-A shall contain-

- 1) Demand draft/receipt of ₹.10,000 (₹. Ten thousand only) as cost of Bid document for each Category.
- 2) Earnest Money Deposit of ₹.2,00,000/- (Rupees Two lacs only) for each Category.

Envelop-B shall contain-

- 1) Document of company/firm registration which should be of minimum 5 years old (duly attested).
- 2) Document indicating last 3 years annual turnover (each of minimum ₹.1crore and average of ₹. 5 crore in last three years) from GIS works (duly attested and verified).
- 3) Photocopy of PAN card, (duly attested)
- 4) Income Tax details, (duly attested and verified)
- 5) Experience certificate/s indicating minimum 5 years of experience in GIS works (duly attested).
- 6) Brief list of experience/s with reference (Annexure no. or page no. of offered document).
- 7) In the case of Consortium, the documents regarding Registered MoU between partner companies/firms, Company registration certificates of all partner companies/firms (qualifications of consortium members as per the details given in the relevant paras of the document).
- 8) Index of all documents mentioned above with relevant page no.

Envelop-C shall contain-

The Financial offers on the prescribed format.

FORMAT - 2**FORMAT FOR SUBMISSION OF OFFERS**

From, To,
Vice-Chairman,
 Meerut Development Authority,
 Meerut.

Subject :Offer for the services regarding the “Sajra and Layout Digitisation” Works of Meerut Development Authority.

Sir,

Being duly authorized to represent and act on behalf of (Hereinafter referred to as "the Bidder"), and having reviewed and fully understood all the requirements of the Bid Document, the undersigned hereby apply for the project referred above.

I/We are enclosing the sealed envelopes “A”, “B” and “C” as instructed in the bid document.

We understand and accept that Vice Chairman, Meerut Development Authority reserves the right to reject any or all applications without assigning any reason.

We also understand and accept that application along with annexure and formats not completed in all respects is liable to rejection.

Encl : Envelopes “A”, “B” and “C”

Yours sincerely,

Signature

Full Name & Position in the agency/firm

.....

Postal Address.....

.....

E-mail address of Consultant

.....

(Authorised Representative)

Mobile No:.....

Tel. No.....

Fax.No.....

FORMAT - 3

DETAILS OF THE BIDDER

1. NAME OF THE FIRM/CONSORTIUM:
2. REGISTERED OFFICE:
3. DATE OF INCORPORATION
4. CONSTITUTION OF CONSULTANT FIRM
5. MAIN BUSINESS ACTIVITIES
6. DETAILS OF MAIN BRANCHES
7. DETAILS OF CONTACT PERSONS
 - 7.1 NAME
 - 7.2 DESIGNATION
 - 7.3 CONTACT NO.
 - 7.4 MOBILE NO.
 - 7.5 FAX NO.
 - 7.6 EMAIL ID
 - 7.7 POSTAL ADDRESS

(Signature of Authorized signatory)

FORMAT - 4**FINANCIAL BID**

(On the letterhead of the Bidder)

To,

The Vice Chairman,
 Meerut Development Authority,
 west Kechri apposite police line,
 Meerut - 250001

**Sub: SELECTION OF FIRM/COMPANY FOR THE “SAJRA AND LAYOUT
 DIGITISATION” WORKS FOR MEERUT DEVELOPMENT AUTHORITY.**

Dear Sir,

I/We have perused the proposal document for subject assignment and other details and am/are willing to undertake and complete the assignments as per terms and conditions stipulated in the proposal document.

I/We quote LUMP-SUM FEE as (IN WORDS) per sajara plans for Category-1, as (IN WORDS) per Hector for Category-2, inclusive of all taxes, levies and other expenses to carry out all the assignments mentioned in the Bid Document for the “Sajra and Layout Digitisation” works of Meerut Development Authority.

I/We hereby agree to all terms and conditions set out in the Bid Document.

This offer is valid for a period of 180 days from the date of opening of the bid (bid submission date).

Witnesses:**Signature of Authorized Signatory****Signature:****Name:****Name:****Address:****Address:**E-mail
address.....

E-mail address.....

Mobile No:
.....

Mobile No:

Tel. No.....

Tel.
No.....

Fax.No.....

Fax.No.....

FORMAT-5

Experience of the Applicant

(SUMMERY)

Sl. No.	Name of Project	Capital Cost of Project (. In Lakh)	Brief Description about project
1			
2			
3			
4			
5			

The Applicant should provide details of only those projects that have been undertaken by it under its own name and has been successfully completed and duly issued/signed by the client. The work order received by the Consultant will not be counted as Experience.

This is to certify that the above information has been examined by us on the basis of relevant documents; books of accounts & other relevant information and the information submitted above is as per record and as per details annexed.

Signature,

(Authorised Signatory)

Address, Seal

FORMAT-6**Power of Attorney**

Know all men by these presents, We, _____ (name of firm and address of the registered office) do hereby constitute, nominate, appoint and authorize Mr. / Ms. _____ son/daughter/wife and presently residing at _____, who is presently employed with us and holding the position of _____ as our true and lawful attorney (hereinafter referred to as the "Authorized Representative") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our proposal for **"Sajra and Layout Digitisation"** works of Meerut Development Authority.

Meerut Development Authority (the "Authority") including but not limited to signing and submission of all applications, proposals and other documents and writings, participating in pre-bid and other conferences and providing information/responses to the Authority, representing us in all matters before the Authority, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with the Authority in all matters in connection with or relating to or arising out of our Proposal for the said Project and/or upon award thereof to us till the entering into of the Agreement with the Authority.

AND we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Authorized Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Authorized Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, _____ THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS _____ DAY OF _____, 2015 FOR _____

(Signature)

(Name, Title and Address)

Witness:

1.

2.

NotarisedAccepted

(Signature)

(Name, Title and Address of the Attorney)

Notes:

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.

Wherever required, the Applicant should submit for verification the extract of the charter documents and other documents such as a resolution/power of attorney in favour or the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Applicant.

For a Power of Attorney executed and issued overseas, the document will also have to be legalised by the Indian Embassy and notarised in the jurisdiction where the Power of Attorney is being issued.

FORMAT-7**BANK GUARANTEE FOR PERFORMANCE SECURITY**

To,

Meerut Development Authority
 Vikas Path, Near Old Bus Stand
 Meerut – 201001

In consideration of Meerut Development (hereinafter referred as the "Authority",] which expression shall, unless repugnant to the context or meaning thereof, include its successors, administrators and assigns) having awarded to M/s _____, having its office at _____ (hereinafter referred as the "Consultant" which expression shall, unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns), vide the Authority's Agreement no. _____ dated _____ to develop a system application for **"Sajra and Layout Digitisation Works of MDA"** valued at . _____ (Rupees _____), (hereinafter referred to as the "Agreement") a Consultancy Services, and the Consultant having agreed to furnish a Bank Guarantee amounting . _____ (Rupees _____) to the Authority for performance of the said Agreement.

1. We, _____ (hereinafter referred to as the "Bank") at the request of the Consultant do hereby undertake to pay to the Authority an amount not exceeding . _____ (Rupees _____) against any loss or damage caused to or suffered or would be cause to or suffered by the Authority by reason of any breach by the said Consultant of any of the terms or conditions contained in the said Agreement.
2. We, _____ (indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this Guarantee without any demur, merely on a demand from the Authority stating that the amount/claimed is due by way of loss or damages caused to or would be caused to or suffered by the Authority by reason of breach by the said Consultant of any of the terms or conditions contained in the said Agreement or by reason of the Consultant's failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this Guarantee shall be restricted to an amount not exceeding . _____ (Rupees _____).
3. We undertake to pay to the Authority any money so demanded notwithstanding any dispute or disputes raised by the Consultant in any suit or proceeding pending before any court or tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment thereunder and the Consultant shall have no claim against us for making such payment.
4. We, _____ (indicate the name of the Bank) further agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the Authority under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till the Authority certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said Consultant and accordingly discharges this Guarantee. Unless a demand or claim under this Guarantee is made on us in writing on or before a period of one year form the date of this Guarantee, we shall be discharged from all liability under this Guarantee thereafter.
5. We, _____ (indicate the name of the Bank) further with the Authority that the Authority shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and condition of the said Agreement or to extend time of performance by the said Consultant from time or to postpone for any time or from time to time any of the powers exercisable by the Authority against the said Consultant and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability

by reason of any such variation, or extension being granted to the said Consultant of for any forbearance, act, or omission on the part of the Authority or any indulgence by the Authority to the said Consultant or any such matted or thing whatsoever under the law relating to sureties would but for this provision, have the effect of so relieving us.

6. This Guarantee will not be discharged due to the change in the constitution of the Bank or the Consultant(s).
7. We, _____ (indicate the name of the Bank) lastly undertake not to revoke this Guarantee during its currency except with the previous consents of the Authority in writing.

Dated the _____ day of _____ 2015

For _____

NOTES:

- (i) The Bank Guarantee should contain the name, designation and code number of the officer(s) signing the Guarantee.

The address, telephone no. and other details of the Head Office of the Bank as well as issuing Branch should be mentioned on the covering letter of issuing Branch

	MEERUT DEVELOPMENT AUTHORITY MEERUT (UTTAR PRADESH)	
Tender No--CE/SLD/15		Date: 22-01-2015
EXPRESSION OF INTERST (EOI) FOR "SAJRA AND LAYOUT DIGITISATION WORKS" OF MEERUT DEVELOPMENT AUTHORITY MEERUT		
The Meerut Development Authority intends to digitize the Sajra plans of Meerut Development Area with superimposition of all layout plans of schemes of the Authority including all associated data/information of Sajra in GIS system including land audit to reconcile acquired land with allotted and balance land left. For this purpose MDA invites the "OFFERS" from reputed expert firms/companies having experience of mapping in the field of GIS mapping for more than 5 years. The interested Consultant/Professional can purchase the "Bid Document" by payment of ₹ 10,000/- (Rupees Ten thousand only) in the form of demand draft of any scheduled Bank in favour of Vice Chairman, Meerut Development Authority, payable at Meerut, from the office of Executive Engineer-1 M.D.A directly or can download the prescribed "Bid Document" from the website (www.mdameerut.org.in). Demand Draft of ₹ 10,000/- (Rupees Ten thousand only) of any scheduled Bank in favour of Vice Chairman Meerut Development Authority, should be submit along with downloaded "Bid Document." All terms and conditions are applicable as per "Bid Document."		
The Key Dates: Sale of Bid Document : From 01-02-2015 up to 21-02-2015 (on any working day between 11.00AM to 4.00PM) Last Date of submission : 21-02-2015 (up to 4.00PM) Opening of Envelope-A & B : 24-02-2015 (At 4.00PM)		
For further details please contact, On mob: 9412784155, 07500161161 or can also send their queries to hydersayn@gmail.com, tpgautam.ada@gmail.com		
Contact on: (Town planner) Phone No. 07500161161 Email.tpgautam.ada@gmail.com (Executive Engineer) Phone No. 9412784155 Email.hydersayn@gmail.com	By Order Vice Chairman	